

Camp Abegweit Use of Facilities Request Form (Revised March 2010)

Camp Contact information:

In-season Augustine Cove Telephone 855-2816  
Off-season Carolyn Francis Box 38, Kensington PE COB 1M0  
Telephone 836-3296 Email: [carolyn.francis@pei.sympatico.ca](mailto:carolyn.francis@pei.sympatico.ca)

Application: (To be completed by the group requesting facility and submitted to the Board of Directors of Camp Abegweit at the above Off-season address)

Name of group requesting use of facility: \_\_\_\_\_

Person responsible for group: \_\_\_\_\_

Contact person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Is this a non-profit organization? \_\_\_\_\_ Approximate size of group: \_\_\_\_\_

Note: Maximum capacity is 100 for overnight usage of lodge and all cabins. Day use is variable but the dining hall capacity is approximately 120.

What portions of the facility will be used? (For example, lodge, cabins, kitchen, etc.)

\_\_\_\_\_

\_\_\_\_\_

Describe the activity that is to be carried out:

\_\_\_\_\_

\_\_\_\_\_

Facility is requested for the following day(s): \_\_\_\_\_

Time of Arrival: \_\_\_\_\_ Time of Departure: \_\_\_\_\_

Current Rates and Payment Procedures (See page 3)

Note 1: When the facility is rented by a group for the first time, a training session in the use/management of specialized equipment such as the sound system, kitchen appliances, and alarm systems must be arranged between camp staff and the renter.

Note 2: The Board reserves the right to enter into special arrangements with groups regarding rental rates.

No application is finalized until proof of insurance\* is obtained. Any required keys will be issued on arrival. In most cases the buildings will be unlocked by a Board member just prior to the time of arrival.

\* United Church Presbytery activities are covered by insurance carried by the United Church; local United Church activities will be covered by their church's insurance policy, which must be provided as evidence of insurance. See note 3 below.

Regulations for Use of Camp Abegweit Facilities:

1. Users shall be held responsible for damage, theft, or any other loss incurred by the Board due to the user=s negligence during or as a result of the use of the facilities.
2. The user shall indemnify and hold the Board, its representatives and agents harmless from all claims, demands, losses, costs, damages, actions, suits or proceedings of every nature and kind whatsoever arising out of the function whether caused in whole or in part by any negligent act or error of omissions of

their agent or anyone directly or indirectly employed by any of them or anyone whose acts they may be responsible or liable.

3. The user must show written evidence of a minimum of \$1 million liability insurance prior to the rental request receiving final approval. In addition, to showing proof of insurance, Camp Abegweit's name should be added to their policy for the period of rental. (This is standard policy in the insurance industry.)
4. Adequate supervision by the sponsoring group shall be in effect at all times.
5. ALCOHOL or DRUG USE IS NOT PERMITTED ON THE PROPERTY.
6. All garbage, unless otherwise arranged, must be removed from the property. When the garbage bins are on site they may be used, taking care to separate items as per PEI waste disposal requirements. ONLY clear bags are permitted in the waste container. Recyclables must be placed in clear blue bags in the designated location.
7. Users shall leave the facilities in the same condition as found prior to activities.
8. The kitchen must be cleaned and all unused food removed.
9. All Camp property is designated as non-smoking.
10. No fireworks, firearms, or other weapons are permitted on the property.
11. Consideration for any nearby neighbours is required at all times. Please ensure that music and conversation are kept at a courteous level with a noise curfew of 10 p.m.
12. Users may only use areas of the Camp for which permission has been granted.
13. Groups using the facility are to provide their own sports equipment and First-Aid supplies. Paper towels, toilet paper, cleaning supplies and dish detergent will be provided by the camp.
14. Campfires are limited to the fire pit only, must be supervised at all times, and fully extinguished before leaving unattended.
15. Beach swimming is at the group/individual's own risk. Groups are to provide their own lifeguard.

I have read and hereby agree that our group will follow the regulations described above.

Signature of representative: \_\_\_\_\_

Date: \_\_\_\_\_

#### Payment:

- Payment arrangements will be made prior to use but the full payment is due on the day of completion of the rental.
- Prior to the rental, payment may be mailed to Treasurer, Camp Abegweit, c/o Trinity United Church, 220 Richmond Street, Charlottetown, PE C1A 1J5
- If prior payment is not made, the payment must be hand delivered to Carolyn Francis or the Camp Administrator.

## Camp Abegweit Rental Rates (revised 2010)

The rates for use of Camp Abegweit fall into two main categories:

1. Church, school and not-for profit groups\*
2. Commercial and government related agencies

\* Note - United Church activities will receive a 10% reduction on the rental rates.

### Church, school and not-for profit groups

#### A. Use of lodge and other facilities on the camp site

##### a. Day use (not including kitchen):

\$ 100.00 per day (8 hours)

\$ 50.00 (4 hours)

##### b. Use of kitchen – additional \$25

##### c. Overnight use:

- Minimum charge of \$250 for each 24 hour period
- Group size 26-40, additional \$10 per person
- Group size over 40, additional \$5 per person
- includes use of kitchen

#### B. Use of grounds and recreation building only - \$75 per day

#### C. Use of grounds only - \$50.00 per day

### Commercial and government related agencies

#### A. Use of lodge and other facilities on the camp site

##### a. Day use: \$ 200.00 per day (8 hours)

\$ 100.00 (4 hours)

Use of kitchen – additional \$50 per day

##### b. Overnight use:

- Minimum charge of \$500 for each 24 hour period
- Group size 26-40, additional \$20 per person
- Group size over 40, additional \$10 per person
- includes use of kitchen

#### B. Use of grounds and recreation building only - \$150 per day

#### C. Use of grounds only - \$100.00 per day

#### Additional Options:

1. Meals: Costs will be based upon the following rates, must be arranged in advance, will depend upon a cook being available and also the size of the group.

Breakfast - \$5.00      Lunch - \$8.00      Dinner - \$12.00

Snack - \$3.00 per snack      Full day's meals with snack - \$25.00

2. School Groups – When camp staff are available, schools may request the use of the camp for day use, lunch provided

Start date – June 2, 2010    Full day from 9:00 to 2:30

Capacity – 100 per day    Cost: \$12.00 per student

Things to do: Soccer, ball hockey, beach activities, orienteering, crafts (bring own materials). Main lodge and recreation building are available for rainy day activities.